

Superseded by May 16, 2017 Bylaws

***BYLAWS OF THE SOUTH PLAINS SECTION OF THE AMERICAN CHEMICAL SOCIETY**

Bylaw I Name

The name of this organization shall be the South Plains Section, hereinafter referred to as “the Section”, of the AMERICAN CHEMICAL SOCIETY, hereinafter referred to as “the SOCIETY”.

Bylaw II Objects

Section 1—The objects of the Section shall be the same as those of the SOCIETY as stated in its Constitution.

Section 2—Nothing in these bylaws shall conflict with the Constitution and Bylaws of the SOCIETY.

Bylaw III Territory and Headquarters

The territory of the Section shall be that assigned to it by the SOCIETY. The headquarters of the Section shall be Lubbock, Texas.

Bylaw IV Members and Affiliates

Section 1—The rolls of the Section shall include those MEMBERS, ASSOCIATE MEMBERS, and National Affiliates of the SOCIETY residing within the territory of the

***Effective April 29, 1977.** Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY.

Section, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the SOCIETY.

Section 2—The Section may have Local Section Affiliates as authorized in the Constitution and Bylaws of the SOCIETY.

Section 3—MEMBERS, ASSOCIATE MEMBERS, and affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the SOCIETY. Affiliates may not vote or hold office. ASSOCIATE MEMBERS may not serve as Councilors, Alternate Councilors, or Temporary Substitute Councilors, but may serve in any other position within the Section.

Bylaw V **Organization**

Section 1—The officers of the Section shall be a Chair, Chair-Elect, Secretary, and Treasurer. The offices of Secretary and of Treasurer may be held by the same person.

Section 2—The Section shall have Councilors and Alternate Councilors as provided in the Constitution and Bylaws of the SOCIETY.

Section 3—The Executive Committee shall consist of the officers of the Section, the immediate Past Chair, the Councilors, and the Alternate Councilors.

Bylaw VI **Manner of Election and Terms of Office**

Section 1—Elected officers of the Section shall serve for a term of one year, beginning on January 1, or until their successors are elected. The Chair-Elect shall, upon completion of his term of office, succeed to the office of Chair.

Section 2—Councilors and Alternate Councilors shall be elected for a term of three years, beginning on January 1.

Section 3—In the event of a vacancy in the office of Chair, the Chair-Elect shall assume the added duties of the Chair for the unexpired term. All other vacancies shall be filled by the Executive Committee by interim appointment for the period up to the next annual election, at which time the Section shall choose a member to fill out the unexpired term, if any. In the event the office of Chair-Elect is filled by such interim appointment, the Section shall elect both a Chair and a Chair-Elect at its annual election.

Section 4—The Executive Committee shall appoint a Nominating Committee consisting of a chair and two members not later than September of each year. Not more than one member of the Executive Committee may be a member of the Nominating Committee.

Section 5—The Nominating Committee shall nominate one or more persons for each elective position other than Councilor and Alternate Councilor for which a vacancy will occur, and it shall also nominate a number of MEMBERS as candidates for the positions of Councilor and Alternate Councilor at least equal to the total number of vacancies in the positions of Councilor and Alternate Councilor which will occur. With the exception of the Chair and Chair-Elect, the incumbent of any elective position may be renominated. The Nominating Committee shall report its nominations to the Section at the October meeting. Further nominations may be made by petition signed by at least three members and delivered to the Secretary no later than seven days after the report of the Nominating Committee. Nominations either by the Nominating Committee or by petition shall certify that the nominee has agreed to serve if elected.

Within seven days after the report of the Nominating Committee, the Chair shall appoint a Teller's Committee consisting of a chair and two additional members.

Section 6—The Secretary shall prepare ballots, listing the candidates for each position in alphabetical order. For the purpose of ballot preparation and voting, the total number of vacancies for Councilor and Alternate Councilor shall be considered to be a single position. A ballot shall be mailed or otherwise caused to be delivered to each member no later than fourteen days after the report of the Nominating Committee. The voter shall mark his ballot for one candidate for each position, shall seal his ballot in a plain envelope marked "ballot", and shall then place this sealed envelope in another envelope on which his signature appears. He shall mail or deliver said envelope to the Secretary no later than 24 days following the Nominating Committee's report. The Secretary shall check the signatures on the outer envelopes against the membership list and shall transmit the unopened outer envelopes found to be in order to the chair of the Teller's Committee. Any ineligible ballots shall be set aside unopened and retained for thirty days to permit a recount if demanded.

The Teller's Committee shall open the outer envelopes and shall remove the inner envelopes therefrom. After all outer envelopes have been opened, the inner envelopes shall be opened and the votes tabulated. A plurality shall be sufficient to elect to any position. In the case of the voting for Councilor and Alternate Councilor, those candidates with the largest number of votes shall be declared elected to the vacancies, if any, in the office of Councilor and those with the next largest number of votes shall be declared elected to the vacancies, if any, in the office of Alternate Councilor. In the event of a tie vote for any position, the vote shall be resolved by vote of the members of the Executive Committee.

Bylaw VII
Duties of Officers and Executive Committee

Section 1—The duties of the officers shall be those customarily performed by such officers, together with those responsibilities prescribed by the Constitution and Bylaws of the SOCIETY and by these bylaws and such other duties as may be assigned from time to time by the Executive Committee.

Section 2—The Chair of the Section shall serve as Chair of the Executive Committee and shall appoint all committees authorized in these bylaws or by the Executive Committee.

Section 3—The Executive Committee shall be the governing body of the Section, and, as such, shall have full power to conduct, manage, and direct the business and affairs of the Section in accordance with the Constitution and Bylaws of the SOCIETY and these bylaws.

Bylaw VIII
Committees

The Executive Committee shall establish committees as necessary for the proper operation of the Section.

Bylaw IX
Meetings

Section 1—The Section shall hold regular meetings at places and times designated by the Executive Committee.

Section 2—The Section may hold special meetings at the call of the Executive Committee or at the written request of fifteen members of the Section. The notices of special meetings shall state the exact nature of the business to be considered, and no other business shall be transacted at such meetings.

Section 3—Due notice of all meetings shall be sent to each member and affiliate of the Section. A quorum for transaction of business at a Section meeting shall consist of the larger of fifteen or 10% of the members of the Section. No business shall be transacted in the absence of a quorum.

Section 4—The Executive Committee shall meet upon due notice to its members at the call of the Chair or at the request of a majority of the members of the Committee. In the absence of a quorum, which shall be a majority of the members of the Executive Committee, called meetings of the Executive Committee shall adjourn to a date.

Bylaw X
Finances

Section 1—All assigned National Affiliates and members of the Section may be assessed such annual Local Section dues as may be set by the Executive Committee.

Section 2—The annual dues of Local Section Affiliates shall be set by the Executive Committee in accordance with the Constitution and Bylaws of the SOCIETY. Failure to pay such dues in advance shall automatically terminate the affiliation. At the discretion of the Executive Committee, Student Affiliates of the SOCIETY may be enrolled as Local Section Affiliates without the payment of additional dues.

Bylaw XI
Amendments

Section 1—A proposed amendment to these bylaws must be submitted in writing to the Executive Committee. If it is approved by a majority of the Executive Committee, the Secretary shall furnish all members of the Section with copies of the proposed amendment at the time when notice of the next meeting of the Section is given.

Section 2—At the second meeting of the Section after notice of the proposed amendment is given, the amendment will be adopted if it receives an affirmative vote by two-thirds (2/3) of the members present.

Section 3—Any proposed amendment not approved by the Executive Committee within 60 days from the time it is submitted thereto may be brought to a vote of the membership in the aforementioned manner by a petition signed by not less than fifteen (15) members of the Section.

Section 4—Amendments to these bylaws, after adoption by the Section, shall become effective upon approval by the Council of the SOCIETY unless a later date is specified in the amendment.

Bylaw XII
Dissolution of the Section

Upon the dissolution of the Section, any assets of the Section remaining thereafter shall be conveyed to such organization then existent, within or without the territory of the Section, dedicated to the perpetuation of objects similar to those of the AMERICAN CHEMICAL SOCIETY, or to the AMERICAN CHEMICAL SOCIETY so long as whichever organization is selected by the governing body of the Section at the time of dissolution shall be exempt under Section 501(c)(3) of the Internal Revenue Code of

1954 as amended or under such successor provision of the Code as may be in effect at the time of the Section's dissolution.

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